

PROGRAM SERVICES FEES — PRIVATE ADOPTION

- \$ 500 Application Fee**
To be paid upon submission of application to CHS. This fee is non-refundable.
- \$ 1,600 Home Study Fee**
\$800 to be paid after first interview and \$800 at the home visit interview. Included in the home study fee is the required initial training (\$100). Adoptive parents are required to complete subsequent annual training for the duration of the home study.
- \$ 500 Home Study Updates**
The fee includes: situations where there is a change of home address or need to update home study due to Virginia or other state agency requirements. To be paid at first interview.
- \$ 1,000 Update of Home Study Previously Completed by CHS**
The fee includes: updating CHS home study done within 24 months of receiving a final order of adoption. \$500 to be paid upon submission of application to CHS and \$500 at the first visit.
- \$ 1,100 Case Coordination Fee**
Defined as: when family comes with an identified birth parent who is planning to place with the family or the birth parent has already placed the child with the family
The fee includes: birth parent counseling (1 hour), simultaneous meeting upon request, collaboration with attorneys, condition of the child visit, court report for the consent hearing, case management and support services. To be paid prior to the submission of the report of home study to your attorney. Any additional birth parent counseling that is requested is billable at a rate of \$100/hour.
- \$ 350 Post-Placement Supervisory Visit**
(per child)
To be paid after visit is completed. If you are adopting more than one child at the same time, you will be charged \$350 per visit for each child.
- \$ 1,500 Interstate Compact Fee**
The fee includes: submitting the home study and any additional documents to the sending state, collaboration with out-of-state attorney as well as Virginia attorney if needed, collaboration with Interstate Compact Unit, supervisory reports sent to Interstate Compact Unit and out-of-state agency, case management and support services. To be paid when family returns to Virginia with child.
- \$ 250 Court Report and Supporting Documents to Finalize Adoption**
(per child)
The fee includes: preparation of court report and supporting documents. To be paid prior to submitting report recommending finalization of adoption. If you are adopting more than one child at the same time, you will be charged \$250 per court report for each child.
- \$ 60/hr. Court Appearance Fee**
The fee includes: when client requests that the social worker appear in court or if the social worker is required by attorneys to be in court and/or subpoenaed to appear in court. To be paid after court appearance.
- \$ 100/hr. Travel Fee**
Any travel time outside of 3 hours round trip from CHS office.



TERMS OF SERVICE

1. I understand that if I seek additional services from CHS beyond those described above, I will be charged an additional fee.
2. I understand and agree that the fees listed above do NOT include such things as:
 - a. Costs of obtaining documents such as CPS background checks (\$10 processing fee for each for Virginia and possibly more for other states), fingerprints (\$60 processing fee for each for the fingerprints to be printed and possibly another fee of \$8–\$10 depending on the police department), and state police background checks if needed (\$20 each)
 - b. Additional copies of documents
3. I agree to submit all required home study paperwork within 45 days and complete all meeting/interviews within 60 days from first interview. I understand CHS reserves the right to suspend the home study process if families are unable to complete the above outlined requirements in a timely manner. At that time families will need to reapply to the agency for services.
4. If you have not paid the fee for your home study within 60 days of receiving the invoice you will be placed on hold.
5. If you have not paid or made alternate arrangements within 60 days of receiving the letter placing you on hold, your case will be closed.
6. I understand and agree that any eligible refundable fees, when services are not provided, will be made to me by CHS within 60 days of termination of services.
7. I understand and agree that consequences of non-payment of the above fees will result in a late fee of 18% (1.5% per month) and/or CHS reporting my delinquent payment status to credit agencies, and the retention of a collection agency or attorney to pursue the fees. If the fees are not paid, CHS may retain a collection agency or attorney to pursue the collection of the balance. You agree to pay, in addition to the balance of the account (which includes, but is not limited to, principal, accrued interest, and late charges), all collection fees, plus court costs and filing fees incurred by us. You further understand and agree that should we be awarded judgment relating to any debt incurred thereof, you will pay judgment interest of one and one-half percent (1-1/2%) per month, eighteen percent (18%) per annum, beginning on the date of the judgment. Program fees are an important component of the cash flow CHS needs for operations and CHS takes payment of these fees seriously.



I agree to the attached fees and terms of service.

Client Signature _____ Date_____

Print Name _____

Client Signature _____ Date_____

Print Name _____

Witness Signature_____ Date_____

Children's Home Society of Virginia

Print Name _____